

Anna Wallengren

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Education

Skidmore College, Saratoga Springs, NY
Bachelor of Arts in Sociology and Spanish
GPA: 3.38

Expected Graduation: May 2026

Relevant Experience

Volunteer, Hospital Oncológico Gregorio Marañón, Madrid, Spain January 2025 – May 2025

- Offered support to patients battling cancer as a volunteer with the Spanish Association Against Cancer (AECC)
- Engaged in conversation in Spanish and English with patients to offer emotional support and alleviate feelings of loneliness
- Accompanied patients to medical appointments, ensuring they felt supported throughout the process
- Helped schedule and arrange appointments, coordinating with hospital staff and caregivers
- Provided information to patients and their families about available services and resources offered by the association

Server, The Port Restaurant, Cape Cod, Massachusetts May 2024 – August 2024

- Adapted quickly to the fast-paced, seasonal nature of the business, showcasing flexibility and strong work ethic
- Skillfully handled my own section of tables, ensuring accurate order-taking and timely delivery while maintaining a friendly and professional demeanor
- Built strong rapport with diverse customers from all over the country, creating a welcoming atmosphere for locals and tourists alike
- Resolved customer concerns and requests promptly, demonstrating excellent problem-solving and communication skills

Hostess and Server, Johnny's, Baltimore, Maryland May 2021 – May 2024

- Resolved guest concerns and complaints professionally, demonstrating strong problem-solving skills and dedication to guest satisfaction
- Collaborated with servers and kitchen staff to maintain smooth operations and efficient table turnover during peak hours
- Welcomed guests warmly and managed seating arrangements to balance guest preferences with efficient table rotation
- Committed to the growth of the business over the course of three years

Dance Department Box Office Attendant, Skidmore College, Saratoga Springs, New York Sept 2023 – Nov 2024

- Aided in running a smooth dance show, listening to the attendees and adjusting to their needs
- Ushered patrons to their seats, providing guidance and assistance to ensure a comfortable and organized entry experience
- Managed reservations and organized ticketing logistics, ensuring seamless entry and minimizing wait times for attendees

Counselor in Training, Seacoast Science Center, Rye, New Hampshire July 2017 – July 2021

- Responsible for a group of fifteen campers ages 6-12 daily as they explored our oceans from the classroom and the tidepools
- Engaged campers in hands-on learning experiences, fostering curiosity and enthusiasm about marine life and ocean conservation
- Supervised campers during activities, ensuring their safety while fostering an engaging and educational environment

Skills

Computer: Microsoft Word, Excel, PowerPoint, SPSS
Languages: English (Native); Spanish (Proficient)